

Elkhart Elementary School
1020 Eagle St. Aurora CO 80011
(303)340-3050



Parent Involvement Policy

Elkhart Elementary School Will:

- 1. Parents will be involved in the planning, review, and improvements of Elkhart's Parental Involvement Policy; any school-wide program plans (including the Title I Program) and the school-parent compact.**

They will have multiple venues for joint input through monthly PTO Meetings (last Wednesday of the month), monthly parent coffees (first Friday of the month), parent leadership groups (Thursday), monthly Accountability Committee (first Tuesday of the month), etc. The meetings will be announced ahead of time and the agenda published through weekly parent bulletins (every Thursday), personal invitations, parent bulletin boards, outside marquee announcements and automatic phone messages (as needed) & Connect-ed messages.

- 2. Hold an annual meeting to inform parents of Elkhart's participation in Title I, Part A programs, and to explain the Title I, Part A requirements, and the right of parents to be involved in Title I, Part A programs.**

Elkhart will convene a morning and an afternoon meeting by September 30th of every school year and will be announced according to the plan on No. 1 above. In addition to explaining the title I, Part A requirements, the meeting includes a description and explanation of the school's curriculum, the forms of academic assessment used to measure children's progress, the proficiency levels students are expected to meet, and a report of the most recent CSAP results.

- 3. Elkhart will provide information to parents in an understandable and uniform format, including alternative formats upon the request of parents with disabilities, and, to the extent practicable, in a language that parents can understand.**

All weekly parent bulletins, automated phone messages and any other notes from the classroom teachers are sent home in English and Spanish. Communication in English and Spanish covers 95% of the Elkhart population. In addition, the school has a budget to hire interpreters and translators of other languages as requested by the teachers and parents.

- 4. Elkhart will respond as soon as practicably possible to any request of parents to provide opportunities for regular meetings for parents to formulate suggestions, and to participate, as appropriate, in decisions about the education of their children.**

The family liaison is the contact person for the parents when they request a meeting with teachers or administrators. She is available by phone and at the front office for parents who call or walk in needing help. The family liaison follows up with teachers and administrators on behalf of the parents until the parent is satisfied with the interaction. She keeps records of the requests and results.

- 5. In the fall of each year, Elkhart will mail to parents an individual report about the performance of their child on the State assessment and their growth in at least math, writing and reading.**

Third grade reading CSAP results are mailed to the home with the end-of-year report card. All other CSAP results are mailed to the students' homes by the district in early fall each year

- 6. Elkhart will send a notice home in the event that their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in section 200.56 of the Title I Final Regulations (67 Fed. Reg. 71710, December 2, 2002)**